



**Research Assistant – Temporary  
Northwestern Neighborhood & Network Initiative (N3)  
The Institute for Policy Research (IPR) at Northwestern University**

**Hours:** 15-25 hours per week (variable and dependent on project needs, RA availability)

**Pay:** Commensurate with skills, education, and experience

**Note:** This posting is for Spring/Summer 2022, with the potential to continue to Fall 2022. The majority of the RA's time will be dedicated to conducting fieldwork **in person** on the south and west sides of Chicago. When not in the field, the RA will work remotely or on-site at the N3 Lab located at 2001 Sheridan Rd in Evanston. All in-person fieldwork must comply with CDC and Northwestern protocols for COVID safety.

**About N3**

**The Northwestern Neighborhood & Network Initiative (N3)** is a new research center at Northwestern University that seeks to engage communities, civic partners, and policy makers in addressing core problems facing the residents of urban communities. All of our research focuses on utilizing “network thinking” (an understanding of how relationships shape how we feel and behave) to improve neighborhoods, the city, and our region. We are currently working with partners in Chicago to evaluate a series of interventions focused on reducing gun violence and improving public safety in the city. For more information about N3, visit:

<https://n3networks.northwestern.edu/>

**Responsibilities**

N3 is looking for a part-time, temporary research assistant (RA) for Spring and Summer 2022, with the possibility to extend into Fall 2022, to assist on projects related to violence prevention and public safety. The RA will perform a variety of important project, data collection, and analysis activities to support N3, including:

- Performing primarily fieldwork, including conducting observations, interviews, and/or focus groups at community sites throughout the city\*
- Performing other qualitative research activities, such as taking ethnographic field notes and coding data
- Assisting with the preparation of results for memos, spreadsheets, and presentations targeting funders, policymakers, and academic audiences
- Other administrative tasks or responsibilities as assigned by N3 staff

\*Please note that fieldwork occurs throughout the south and west sides of Chicago.

**The ideal candidate is enthusiastic about and available to work in the field during non-business hours (e.g., evenings & weekends).**

**Educational Value**

This is an excellent opportunity to gain hands-on research experience in an innovative, partnership-driven research space. We aim to bridge traditional academic and community/government boundaries to improve public safety and wellbeing for residents of Chicago. We can train highly committed individuals in research design, data collection, and analysis, as well as community-engaged research approaches. Our work is action-oriented and policy-relevant: your efforts will matter not only for the success of N3, but also the safety of residents living in high crime areas of the city.

**Desired Qualifications**

We are looking for people who demonstrate some or all of the following characteristics and skills:

- A high level of commitment to the work of N3, enthusiasm, flexibility, and a desire to learn
- Interest and availability to conduct fieldwork throughout Chicago, and a reliable mode of transportation
- A “team player” who is willing to step in and help where needed
- Very reliable and responsible, able to meet deadlines
- Strong verbal and written communication skills and enjoys interacting with people
- Excellent organizational skills and attention to detail
- Ideally some experience with fieldwork and/or qualitative research design, data collection, and analysis
- Candidates should have a minimum of a bachelor's degree and may currently be pursuing master's or doctoral training in social science or related field
- Bilingual Spanish a plus, but not required

**Individuals with relevant professional or lived experiences, and/or who hold identities underrepresented in the field are strongly encouraged to apply.**

Interested applicants should email resume and cover letter to Angelica D'Souza, Research Project Manager at N3, at [amdsouza@northwestern.edu](mailto:amdsouza@northwestern.edu).